



County of Santa Cruz

SENIORS COMMISSION

701 OCEAN STREET, Rm 30, SANTA CRUZ, CA 95060
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Lynn McKibbin, CHAIR -- Carol Childers, CHAIR

Seniors Commission Meeting Minutes

Tuesday, December 19, 2017, 1:30 p.m.

Regional Transportation Commission Offices, 1523 Pacific Ave., Santa Cruz, CA 95060

Present: Lynn McKibbin (District 5); Carol Childers (District 5); Lois Sones (District 3); Lou Tuosto (District 4); Michael Lewis (District 1); Lynne Simpson (District 1); Jeana De La Torre (District 2); Clyde Lawrence (District 2); Charles Molnar (Ex Officio, CSL)

Absent: Fred Martinez (District 4)

Excused: Al Walters (District 3)

Staff: Britt Harmssen, Equal Employment Opportunity Officer

Guests: Jean Brocklebank; Clay Kempf

Meeting was convened at 1:33 p.m.

1. Roll Call, Agenda Review and Approval of Minutes
 - a. Lewis proposed a correction to Item # 5b of the October 17, 2017 meeting minutes to reflect Simpson's failed motion to relocate public announcements and oral communications to the end of the Agenda. Motion to approve October 17, 2017 minutes with proposed amendment. Motion/Second: Lewis/De la Torre. Passed unanimously.
2. Code of Conduct
 - a. McKibbin reviewed the Commission's Code of Conduct and stated that she will adhere to Robert's Revised Rules of Order.
3. Written Communications
 - a. None.
4. Oral communications and announcements- for any items not on the agenda. The Commission may listen, ask questions for clarification, refer the matter to staff, or add the matter to the agenda for a future meeting. Comments are limited to three minutes in duration.
 - a. Jean Brocklebank requested consideration and support from the Commission regarding a safety issue and concern with respect to the public's use of sidewalks for bicycle transportation.
5. Biennial Report
 - a. Commissioners reviewed reported community service and volunteer activities and made corrections as appropriate.
 - b. Staff will incorporate changes into a final document for the Chair's signature in January.

- c. Molnar requested staff to research whether the Commission holds a seat on the Domestic Violence Commission.
6. Bylaw Amendments
 - a. Simpson inquired as to whether the Brown Act impacts the commission's bylaws. Staff provided a brief overview of Brown Act requirements as they relate to the Commission in terms of notice, public meetings, commission action, and communications between commissioners. Staff to supply a copy of the Brown Act to all commissioners.
 - b. Motion to approve bylaw amendments. Motion/Second: Lewis/McKibbon. Approved unanimously.
7. Seniors Brochure
 - a. Lawrence submitted a draft brochure for the Commission's consideration. Draft will be updated with a photograph of the Commission and new Commissions Coordinator contact information, when available.
8. Support Letters
 - a. HICAP
 - b. Financial Elder Abuse Reporting, SP-7
 - i. Motion to draft HICAP and SP-7 letters of support. Motion/Second: Tuosto/De la Torre. Approved Unanimously.
 - ii. Molnar to distribute more information regarding SP-7 to the Commission.
 - iii. Chair McKibbon will draft letters.
9. Seniors Commission Retreat Summary and Next Steps
 - a. Commissioners discussed next steps. "Age Friendly Communities" was identified as the primary priority and area of focus for the Commission, with various related sub-issues, including Housing, Transportation, Public Guardianship, Age in Place Laws, and End of Life Issues.
 - b. Improved methods and coordinated efforts to enhance visibility and awareness of the Commission, advocate within the community, and establish the Commission as a resource for Senior constituents and stakeholders will be employed in pursuing these abovementioned priorities.
 - c. Sub-committee formation to be added to the February Agenda.
10. Seniors Solution Summit Review
 - a. Kempf provided a detailed summary of the event and information regarding established workgroups organized by issue which will identify short and long-term objectives and strategies and systems for attainment. Commissioners were encouraged to participate in a workgroup. Upcoming workgroup meeting dates and locations were distributed.
11. Public Guardian Conservatorship Workgroup

- a. Sones announced that a meeting is tentatively planned for January and details will follow when determined.

12. Age Friendly Communities

- a. To remain on the agenda with Sub-committee formation.

13. Commissioner Reports

- a. Sones reported that there is still time for input and comment on tax bills.
- b. Simpson emphasized the importance of item #2 of the Solutions Summit Wrap Up: “Greater attention is needed on intergenerational programming—need to heal the strain between young and old” and reported that she has made an inquiry to a professor at UCSC regarding approaches and opportunities to integrate seniors more effectively within the community.
- c. Childers commented that interns at Meals and Wheels introduce young people to issues affecting seniors and helps to develop advocates among younger generations.

14. Adjournment at 3:20 p.m.

Next meeting is scheduled for February 20, 2018 at the United Way of Santa Cruz beginning at 12:30pm.

Submitted:
Britt Harmssen
EEO Officer